

## Rotorua Regional Airport Ltd (“RRAL”)

### Airport Users Group (and Security Update) - Meeting minutes

<b>09 Jun 2016 6.00PM</b>	<b>Rotorua Airport – Terminal Boardroom</b>
Type of meeting	Bi- Annual meeting
Facilitators	Nicole Brewer - CE (Airport Company)
Minute taker	Nicole Brewer (Airport Company)
<b>1. Welcome and Apologies</b>	
Apologies	Andrew McMenamin
In Attendance	Nicole Brewer (NB), John Harrison (JH), Mike Van Bennekom RRAL, Debbie Suisted (DS), Lorraine Vincent, Barry Vincent, Chris Ennor (CE), Peter Bjarnesen, Brian Stanley, Craig Iddles, Mike (Gliding Club), Pat, Lindsey, Aeroclub x 1, Gliding Club x 1
<b>2. Security Update</b>	
Nicole Brewer introduced Debbie Suisted (DS) from the CAA who provided a Security Update:	
<ul style="list-style-type: none"><li>• DS gave background on domestic security review including the finds and that they were confidential</li><li>• The RRAL security designation has now been lifted however in reality very little will change</li><li>• DS talked about AIC’s and that background checks and vetting are completed before issuing. Everyone must have one to be airside and all are encouraged to challenge, or report to Airport Fire, anyone not wearing an ID card or acting suspiciously</li><li>• AIC cards can be done online at <a href="http://www.avsec.govt.nz/security-sector/industry/airport-identity-cards/permanent-airport-identity-cards/">http://www.avsec.govt.nz/security-sector/industry/airport-identity-cards/permanent-airport-identity-cards/</a></li><li>• RRAL is voluntarily implementing the new security measures ahead of the changes to CAA Part 139 being finalised later</li><li>• DS discussed why it is important to think about security and gave examples of acts of terrorism (and suspected terrorism) in NZ</li><li>• DS talked about signs that people in the past displayed (eg. BHE hijacking) that could have been picked up if people had reported the small acts of suspicious behavior and the pieces of the puzzle could have been put together</li><li>• SEE IT, REPORT IT, HEAR IT</li><li>• DS and NB asked for questions re security or the changes</li><li>• Discussion was had around when a pilots license could be used as ID and when people may require two AICs. The group noted it seemed unreasonable that a pilot can be airside when flying but not to maintain their hanger or plane. Likewise it was noted that an AIC should show that a person is fit and proper to be airside and should not need two AIC’s for different companies (eg. Pat the Pilot and Pat the Plumber)</li><li>• JH advised that the sign in procedure for contractors airside will remain with Fire Station as current. However there will be no charge.</li></ul>	
<b>3. User Group topics</b>	
<ul style="list-style-type: none"><li>• For those that were not aware NB advised that she is pregnant and will be leaving the airport at the end of the year. The recruitment process has started now in an attempt to find a replacement before Nicole departs (likely to be in November).</li><li>• NB advised two new fire station staff (Rhys and Shaun) will be starting on June 20 and from 1 August there will be two fire officers on duty at all times</li><li>• NB provided an update on the terminal and firestation redevelopment project. The selection process for an architect is well underway with 3 prospective architects due to present to RRAL at the end of June. It is envisaged the firestation will be built first (in the same location) and the terminal will follow after that.</li><li>• CE updated the user group on the new Air NZ schedule that comes in effect from 31 Oct.</li></ul>	
<b>4. Actions</b>	
<ul style="list-style-type: none"><li>• DS to discuss with colleagues at CAA the requirement for a pilot to have an AIC as well as his pilots license and for a person to have two AIC’s for if they work for two different companies</li><li>• NB to provide feedback, on behalf of the user group, on the pilot license and 2 AIC issue if it is not addressed when the final rules come out</li></ul>	
<b>Meeting concluded at 7.15pm</b>	